



Republic of the Philippines
PROVINCE OF NEGROS ORIENTAL
City of Bayawan
Office of the Sangguniang Panlungsod

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION HELD BY THE CITY COUNCIL OF BAYAWAN, NEGROS ORIENTAL ON JUNE 26, 2023 AT 10:00 AM AT THE LEGISLATIVE BUILDING GOVERNMENT CENTER.

RECORD OF ATTENDANCE

HON. HENRY E. CARREON, JR.	Vice Mayor & Presiding Officer	Present
HON. MARK FIDENCIO L. AURELIA		Present
HON. NARCISO N. CASIPONG		Present
HON. RUSMAR IAN D. TIJING		Present
HON. MERLITA R. GAUDIEL		Present
HON. NICO ANGELO L. LIM		Present
HON. ROLANDO B. ABRASALDO		Present
HON. KARL T. SARAÑA		Present
HON. LUIS J. SUMALPONG		Present
HON. FELIPE O. SANTIAGO, JR.		Present
HON. MA. LUCIANA T. TIZON		Present
HON. SEVERINO SALVADOR M. CAPULSO	LNMB President	OB - Pasay
HON. TRISTAN GOLD T. TORRILLO	SK Federated President	Present

RESOLUTION NO. 414

“Letter dated June 16, 2023 of Mrs. Veronica Grace P. Miraflor, City Government Department Head - I, Office of the Human Resource Management and Development, and duly noted by Honorable Mayor John T. Raymond, Jr., requesting to transfer various positions under the Office of the City Administrator and the Office of the City Mayor to the Office of the Human Resource Management and Development.

“WHEREAS, last 2021 the Office of the Human Resource Management and Development was created as a department;

“WHEREAS, the transfer of Plantilla positions under the Office of the City Administrator and the Office of the City Mayor to the Office of the Human Resource Management and Development will augment the manpower of the said office and improve the delivery of basic services.

“WHEREAS, in the exigency of service and in order to promote efficiency and an effective personnel force, the Body deem it proper to transfer some Plantilla Positions under the Office of the City Administrator and the Office of the City Mayor to the Office of the Human Resource Management and Development.

“WHEREFORE, on motion of Honorable Councilor Santiago and duly seconded by Honorable Councilor Saraña, the Council

“RESOLVED, To enact, as it hereby enacts the following ordinance:

ORDINANCE NO. 26

AN ORDINANCE TRANSFERRING VARIOUS POSITIONS FROM THE OFFICE OF THE CITY ADMINISTRATOR AND THE OFFICE OF THE CITY MAYOR TO THE OFFICE OF THE HUMAN RESOURCE MANAGEMENT

Be it ordained that:

Section 1. The following plantilla positions under the Office of the City Administrator and the Office of the City Mayor are hereby transferred to the Office of the Human Resource Management and Development, to wit:

8/17/25

FROM		
Item No.	Position Title	Office
ADM – 8.1	Administrative Assistant II (Human Resource Management Assistant)	Office of the City Administrator
ADM – 8.2	Administrative Assistant II (Human Resource Management Assistant)	
ADM – 7.1	Administrative Officer IV (Human Resource Management Officer II)	
ADM – 7.2	Administrative Officer IV (Human Resource Management Officer II)	
ADM – 6	Human Resource Management Officer IV	
ADM – 4	Administrative Aide III (Clerk I)	
OM - 6.3	Administrative Assistant I (Bookbinder III)	
TO		
HRMO 7	Administrative Assistant II (Human Resource Management Assistant)	Office of the Human Resource Management and Development
HRMO 8	Administrative Assistant II (Human Resource Management Assistant)	
HRMO 9	Administrative Officer IV (Human Resource Management Officer II)	
HRMO 10	Administrative Officer IV (Human Resource Management Officer II)	
HRMO 11	Human Resource Management Officer IV	
HRMO 12	Administrative Aide III (Clerk I)	
HRMO 13	Administrative Assistant I (Bookbinder III)	

Section 2. RULE ON NON-DIMINUTION. The transfer shall not diminish the compensation and/or salary for the said positions.

Section 3. PERSONNEL SERVICES (PS) requirements for the subject transferred positions shall already be included in the total PS appropriations of the LGU Bayawan City that will be subjected to the PS limitation pursuant to section 325 (a) of the Local Government Code of 1991; and the PS requirements for the subject transferred positions shall be given priority in the PS appropriations under the General Fund over non-mandatory PS items of appropriations.

Section 4. This ordinance shall take effect after the approval of the Local Chief Executive.

“Enacted.”

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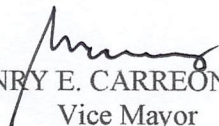
I hereby certify to the correctness of the foregoing resolution.


* * *

JULIUS T. ESPARTERO
Secretary to the Sangguniang Panlungsod

ATTESTED:

APPROVED:


HENRY E. CARREON, JR.
Vice Mayor
Presiding Officer


JOHN T. RAYMOND, JR.
Mayor
Date: Aug 18 2023

Copy For:

- The Honorable Provincial Board, Dumaguete City
- The Civil Service Commission, Dumaguete City
- The Human Resource Management and Development Officer, this city