Republic of the Philippines
PROVINCE OF NEGROS ORIENTAL
CITY OF BAYAWAN
Office of the Sangguniang Panlungsod

EXCERPT FROM THE JOURNAL OF THE 49TH REGULAR SESSION HELD BY THE CITY COUNCIL OF BAYAWAN, NEGROS ORIENTAL ON SEPTEMBER 8, 2026, AT 11:32 AM AT THE SP SESSION HALL, LEGISLATIVE BUILDING, GOVERNMENT CENTER.

RECORD OF ATTENDANCE

HON. RUSMAR IAN D. TIJING	Vice Mayor and Presiding Officer	Present
HON. MARK FIDENCIO L. AURELIA		Present
HON. STANLEY BRIAN R. FORTUGALEZA		Present
HON. SEVERINO SALVADOR M. CAPULSO		Present
HON. FELIPE O. SANTIAGO, JR.		Present
HON. ROLANDO B. ABRASALDO		Present
HON. SHARLOU F. JAMIN		Present
HON. LUIS J. SUMALPONG		Present
HON. EFLEDA A. RENACIA		Present
HON. KARL T. SARAÑA		Present
HON. MA. LUCIANA T. TIZON		Present
HON. TEOFILO M. CAGAS	LNMB President	Present
HON. EDILBERT J. BOLTIADOR	SK Federated President	Present

RESOLUTION NO. 820

RESOLUTION ENACTING ORDINANCE NO. 56, AN ORDINANCE ESTABLISHING THE PEOPLE'S COUNCIL IN THE CITY OF BAYAWAN

"WHEREAS, Section 23, Article II of the 1987 Constitution of the Republic of the Philippines declares that the State shall encourage non-governmental, community-based, or sectoral organizations that promote the welfare of the nation;

"WHEREAS, Section 34 of Republic Act No. 7160 provides that Local Government Units shall promote the establishment and operation of people's and non-governmental organizations to become active partners in the pursuit of local autonomy;

"WHEREAS, the Department of the Interior and Local Government (DILG), in furtherance of the policy of strengthening citizen participation in local governance, issued DILG Memorandum Circular No. 2021-054, entitled *"Establishment of Civil Society Organization Desk and Institutionalization of People's Council in the Local Government Units,"* which enjoins Local Government Units to establish a CSO Desk and institutionalize a Local People's Council as a mechanism for meaningful participation of Civil Society Organizations (CSOs), People's Organizations (POs), and other non-state and non-profit groups in local governance;

"WHEREAS, the institutionalization of a People's Council in the City of Bayawan will provide a continuing and organized mechanism for citizens and civil society organizations to participate in local development planning, policy formulation, program implementation, monitoring, evaluation, and other appropriate governance processes;

"WHEREAS, the establishment of a People's Council is consistent with the principles of participatory, transparent, accountable, inclusive, and responsive governance, and will strengthen the partnership between the City Government of Bayawan and its various sectors, civil society organizations, people's organizations, non-government organizations, community-based organizations, and other stakeholders;

"WHEREAS, the institutionalization of the People's Council will complement and strengthen existing mechanisms for citizen participation, including the participation of qualified and accredited CSOs in Local Special Bodies, public consultations, public hearings, development planning processes, and other platforms for community engagement;

"WHEREAS, the establishment of the People's Council is likewise aligned with the City Government of Bayawan's continuing commitment to open, participatory, transparent, and accountable governance, wherein the people are recognized not merely as beneficiaries of government programs but as active partners in local development;

"WHEREAS, there is a need to provide a clear legal and institutional framework governing the organization, composition, functions, responsibilities, accreditation, representation, and participation of the People's Council in the City of Bayawan, while ensuring that its operations remain consistent with existing national laws, DILG policies, and applicable rules and regulations;

"WHEREAS, the Sangguniang Panlungsod of Bayawan finds it necessary and beneficial to institutionalize the People's Council through an ordinance in order to provide a sustainable, organized, and inclusive mechanism for people's participation in local governance and development;

"WHEREFORE, on motion of Honorable Councilor Jamin, duly seconded by Honorable Councilor Aurelia, Honorable Councilor Tizon, Honorable Councilor Santiago and Honorable Councilor Sumalpong, be it ordained by the Sangguniang Panlungsod of the City of Bayawan, in session assembled, that the People's Council of the City of Bayawan is hereby established and institutionalized, subject to the provisions of this Ordinance and applicable laws, rules, regulations, and issuances of the national government.

"RESOLVED, to enact, as it hereby enacts the following ordinance:

ORDINANCE NO. 56
Sponsored by: Honorable Councilor Sharlou F. Jamin

AN ORDINANCE ESTABLISHING THE PEOPLE'S COUNCIL IN THE CITY OF BAYAWAN

Be it ordained by the Sangguniang Panlungsod of the City of Bayawan, that:

SECTION 1. - DECLARATION OF PRINCIPLES. - The City Government of Bayawan, as a creation of the Sovereign People, shall at all times adhere to the following principles of governance:

a. The will of the people shall always reign supreme. It shall be the prime responsibility of any government to ensure that such will is at all times manifested and enforced.

b. The will of the people can best be determined if they organize themselves to address their sectoral or common concerns.

c. Governance is best effected if its responsibilities are shared by the people. A system of partnership between the governor and the governed shall guarantee that sovereignty effectively resides in the people.

LGU-CSO PARTNERSHIP

SECTION 2. - DECLARATION OF INTENT TO ENTER INTO PARTNERSHIP WITH NGOS AND POS. - The City Government of Bayawan hereby declares itself open to a partnership with duly accredited City of Bayawan-based people's organizations and non-government organizations in the conception, implementation and evaluation of all government activities and functions.

As used in this Ordinance, the following terms shall mean:

a. Civil Society Organization (CSO) - refers to a non-state and nonprofit association that works to improve society and the human condition. Basic types of CSOs include non-governmental organization, people's organization, civic organization, community-based organization, faith-based organization, cooperative, social movement, professional group, and business group.

b. People's Organization (PO) - refers to an association of residents in a barangay, or barangays, established to promote public interest and with an identifiable leadership structure and membership. People's organizations are often formed among the disadvantaged sectors of society such as the farmer-peasant, artisanal fisher folk, workers in the formal sector and migrant workers, workers in the informal sector, indigenous people and cultural communities, women, differently-abled persons, senior citizens, victims of calamities and disasters, youth and students, children, and urban poor.

c. Non-Governmental Organization (NGO) - refers to a non-stock, non-profit organization that works with different sectors and communities, promoting their general welfare and development, provide a wide range

of services for people's organization and tends to operate with full time staff. Social development organizations, foundations, and independent research institutions fall in this category.

d. Registered Organization – refers to any organization, association, group, or entity that is duly registered with the Securities and Exchange Commission, Cooperative Development Authority, Department of Labor and Employment, or any other government agency duly authorized by law to grant or issue registration or accreditation to such organization.

e. Accredited Organization – refers to a registered organization that has been duly accredited by the Sangguniang Panlungsod of the City of Bayawan, through the appropriate office or body designated for such purpose, in accordance with the requirements and procedures prescribed by this Ordinance. For purposes of representation in local special bodies, accreditation shall be secured within sixty (60) days from the assumption into office of the newly elected officers of the organization. An organization that fails to obtain accreditation within said period shall not be eligible for representation in local special bodies until its accreditation is duly granted.

After the lapse of sixty (60) day period, an organization may nevertheless apply for and obtain accreditation for purpose other than representation in local special bodies, including participation in local government programs, projects, activities, consultations, policy discussions, community development initiatives, and other lawful mechanisms for people's participation.

Accreditation shall not be construed as conferring upon the organization any authority or privilege beyond those expressly granted under this Ordinance and applicable laws, rules, and regulations.

f. Accreditation - refers to the process by which the Local Government Unit of the City of Bayawan, through the Sangguniang Panlungsod, evaluates and recognizes a register organization as qualified to participate in the People's Council and in appropriate local government programs. Projects, activities, consultations, and other mechanism for people's participation, subject to the requirements and procedures prescribed but this Ordinance.

g. Recognized Organization - refers to an organization allowed by the Sanggunian to participate in a local special body for purposes of meeting the minimum requirements for membership. An organization may only be recognized if it meets all the criteria except for registration.

h. People's Council - refers to a duly constituted consultative and participatory body composed of representatives of people's organizations, non-governmental organizations, civil society organizations, community-based organizations, and other qualified organizations recognized or accredited under this Ordinance, established to provide a formal mechanism for people's participation in local governance.

The People's Council shall be non-partisan, non-profit, and independent in its deliberations, and shall exercise only such powers, functions, and responsibilities as may be provided by this Ordinance and applicable laws.

i. Partisan Politics - refers to any activity, conduct, or undertaking intended to promote, advance, support, oppose, or influence the interests, candidates, nominees, platforms, or objectives of a political party, political faction, or partisan political group, including the endorsement, campaigning for, or solicitation of support for or against any candidate for an elective public office.

SECTION 3. - ACCREDITATION OF CIVIL SOCIETY ORGANIZATION. - Any Bayawan-based non-government organization or people's organization in active operation may be accredited by the Sangguniang Panlungsod upon submission of and/or compliance with the following requirements:

a. Proof of existence and operation in City of Bayawan prior to the application for accreditation;

b. Proof of activities held in pursuit of developmental objectives or of organizational activities conducted;

c. Program of activities planned for the year following the date of application for accreditation;

d. Copies of its constitution, by-laws and/or articles of incorporation;

e. Duly notarized lists of its officers and members of good standing;

f. Financial statement and declaration of assets and liabilities; and

g. Board resolution manifesting a decision to seek accreditation and participation under this Ordinance.

h. PNP Clearance

i. Photocopy of Certificate of Registration

Coalitions, alliances and federations of NGOs and POs shall not be entitled to a separate accreditation if at least 50 percent of its members are already accredited as individual NGOs and POs.

An NGO or PO whose application for accreditation has been approved shall be issued a certificate of accreditation containing, among others, the terms and conditions for the maintenance of its accredited status.

The Sangguniang Panlungsod, however, may from time to time, and in consultation with the People's Council, impose such other requirements and condition for accreditation as it may deem appropriate to best adhere to the principles behind this Ordinance. Any NGO or PO already accredited by the City Government prior to the effectivity hereof need not apply again for accreditation for purposes of this Ordinance, unless its accreditation has in the meantime been withdrawn.

SECTION 4. - WITHDRAWAL OF ACCREDITATION. - The Sangguniang Panlungsod may, in consultation with the People's Council may withdraw any accreditation granted to any non-government organization or people's organization for violation of any provision of this Ordinance or for failure to comply with any of the conditions for accreditation.

SECTION 5. - COMMITTEE ON ACCREDITATION. - The Sangguniang Panlungsod shall create a special committee from among its members for purposes of processing applications for accreditation, monitoring compliance with the conditions for accreditation, recommending withdrawals thereof, and initiating necessary and desirable legislative measures for the effective performance of its tasks.

SECTION 6. - RIGHTS AND PRIVILEGES OF ACCREDITED NGOS AND POS. - Accredited NGOs and POs may enter into Memorandum of Undertaking with the city government to engage in the delivery of certain basic services, capability-building and livelihood projects, and to develop local enterprises designed to improve productivity and income, diversify agriculture, spur rural industrialization, promote ecological balance, and enhance the economic and social well-being of the people within the framework of equitable and sustainable development.

The City Government may provide assistance, financial or otherwise, to accredited NGOs and POs for economic, socially-oriented, environmental, or cultural projects to be implemented within the territorial jurisdiction of the city.

LOCAL PEOPLE's COUNCIL

SECTION 7. - CREATION. - The Sanggunian Panlungsod, through the CSO Desk Officer, shall issue a Notice of Call for the Creation of People's Council to all accredited, registered, and recognized CSOs. The Sanggunian shall ensure that copies of the Notice of Call for Creation of People's Council are prominently posted in at least three (3) conspicuous places within the city. The same shall also be posted in the LGU website, social and/or print media, if applicable;

Every organization seeking to join the People's Council shall submit one (1) copy each of the following requirements to the Sanggunian, through the CSO Desk Officer:

1. People's Council Membership Form;
2. Letter of Intent to be included as a member of the People's Council;
3. Proof of existence and operation in the city or municipality where it is applying, for at least one (1) year prior to the date of application for registration;
4. Proof of activities held in pursuit of developmental objectives or organizational activities conducted;
5. Program of activities planned for the year following the date of application for membership;
6. Copies of its Constitution, By-laws and/or Articles of Incorporation;

7. Duly notarized list of its officers and members of good standing and their respective addresses;

8. Financial Statement and Declaration of Assets and Liabilities, if applicable; and

9. Certificate of Registration or Certificate of Accreditation, if applicable.

The CSO Desk Officer, in close coordination with the Sanggunian, shall evaluate all received applications.

The Sanggunian shall issue a Certificate of Authorization to each of the qualified CSOs, as a legitimate organization, authorizing them to be represented as a member in the People's Council. Only CSOs that have been issued a Certificate of Authorization by their respective LGUs shall be allowed to nominate any of their members to be a representative to the People's Council.

For purposes of representation, no individual shall be entitled to more than one (1) seat or representation in the People's Council. Where the same individual serves as president, chairperson, or authorized representative of more than one (1) CSO or sectoral organization, such individual may be nominated and recognized for representation in only one (1) organization or sector. This rule shall apply regardless of the number of sectoral affiliations of the CSO or organization concerned, in order to ensure equitable, inclusive, and non-duplicative representation in the People's Council.

The Sanggunian, through a resolution, shall initiate and facilitate the formal creation of a People's Council thirty (30) days after the issuance of the Call for Creation of People's Council.

SECTION 8. - STRUCTURES AND INTERNAL RULES. - The People's Council shall have the autonomy to elect from among its members, their set of officers and determine their internal rules. The People's Council shall have the sole prerogative to identify their principal and alternate representatives in various local government councils, committees, task forces or special bodies where they sit as members. Representatives shall not exceed twenty-five percent (25%) of the membership of the board, council, committee, task force or special body, except for the Local Development Council, which shall be composed of at least twenty-five percent (25%) in membership of representatives of CSOs, pursuant to Section 107 of the Local Government Code. In the selection of CSO representatives to the various government bodies, the People's Council shall ensure at least forty percent (40%) membership of the women sector, as prescribed by RA 9710 or the Magna Carta of Women of 2009.

SECTION 9. - RECOGNITION. - The People's Council, once created, shall file a petition for recognition to the Sanggunian. The Sanggunian, in turn, shall issue a Certificate of Recognition to the People's Council within thirty (30) days from filing of a petition for recognition and pass a resolution stating the rights and privileges of the recognized People's Council. There shall only be one (1) People's Council which shall be recognized by the Sangguniang Panlungsod.

Recognition once granted shall not be withdrawn, suspended, or revoked except for just cause and only upon a verified petition filed by an interested person or organization, and after due notice and opportunity to be heard. Withdrawal or revocation may be ordered only upon a finding, based on substantial evidence, that the organization no longer possesses the qualifications required under this Ordinance, or that it or its members, acting in the name or on behalf of the organization, have engaged in activities inconsistent with the purposes for which the People's Council was created, including the use of the organization or the People's Council for partisan political activities, sectarian or religious purposes, or other activities prohibited under this Ordinance or applicable law.

The Sangguniang Panlungsod shall not entertain and exercise jurisdiction over internal and/or inter-organizational conflicts within the People's Council.

SECTION 10. - POWERS AND RESPONSIBILITIES. - Upon recognition, the People's Council may, in accordance only with its policies and internal rules, elect or appoint from among its member organizations only its representatives to all city government bodies, boards, councils, committees, task forces special government bodies and other similar work groups which the city government or the national laws may hereinafter create.

Member organizations elected or appointed to represent the People's Council shall have the sole prerogative to choose from among their bonafide members the persons that shall seat in the boards, councils, committees, task forces and/or special bodies concerned.

The People's Council shall have the following responsibilities:

1. Ensure that all their member organizations are adequately represented in the Council;

2. Actively participate in the planning, implementation, monitoring and evaluation of the projects, programs, and activities in their respective local governments;

3. Recommend or propose legislative measures, including ordinances and resolutions, only as allowed by law and subject to the review and approval of the Sangguniang Panlungsod. The People's Council shall have no power to enact or approve any legislative measure.

4. The Council's representative in the local development council shall assist in mobilizing people's participation in every local development effort;

5. Guarantee the autonomy of the People's Council and its member organizations by not allowing it to be influenced or used for purposes of partisan politics or religious purposes;

6. Ensure their strict adherence to the Sanggunian Resolution providing for the Council's rights and privileges, provided that it does not limit their right to responsibly participate in local governance processes; and

7. Elect a member as a nominee to the Provincial People's Council

SECTION 11. - NON-PARTISAN NATURE OF THE PEOPLE'S COUNCIL. -The People's Council shall not engage in, or allow itself or its member organizations to be used for purposes of, partisan politics and shall adopt such measures to ensure that it is adequately shielded from any political partisanship or influence.

SECTION 12. - TRANSITORY PROVISION. - The powers and responsibilities of the People's Council, as provided in Section 11, shall not be exercised unless and until the People's Council is duly recognized. However, Section 11 pertains to the non-partisan nature of the People's Council and does not provide for its powers and responsibilities. The appropriate section containing the powers and responsibilities (Section 10) of the People's Council should therefore be cited.

SECTION 13. - FUNDING. - Funding of maybe allocated for purposes of capability building seminars, meetings, conferences and other related activities for the Development of CSOs. Budget herein appropriated and the guidelines for the disbursement of funds for approval by the Sangguniang Panlungsod and subject to existing accounting rules and regulations. No part of the public funds, however, shall be used to support any activity which is intended for religious purposes or as a form of partisan politics.

GENERAL PROVISIONS

SECTION 14. – CIVIL SOCIETY ORGANIZATION (CSO) DESKS OFFICE. - The City Government shall maintain CSO desks or offices for labor, women, urban poor, students, peasants and agricultural workers, senior citizens, differently-abled persons, and disadvantaged minors to serve as centers for cooperation, coordination and joint actions with the People's Council on matters affecting the interest of said sectors.

SECTION 15. - REPEALING CLAUSE. - All resolutions, ordinances and executive issuances, or provisions thereof, which are inconsistent with any of the provisions hereof are hereby accordingly repealed, amended and/or modified.

SECTION 16. - SEPARABILITY CLAUSE. - Should any provision of this ordinance be subsequently declared unconstitutional or ultra vires, the rest of the provisions not so declared shall remain to be in full force and effect.

SECTION 17. - EFFECTIVITY CLAUSE. - This ordinance shall take effect immediately upon approval.

"ENACTED."

* * *

I hereby certify to the correctness of the foregoing resolution.

* * *

CHRISTOPHER U. BANTOG
Secretary to the Sangguniang Panlungsod

ATTESTED:

RUSMAR IAN D. TIJING
Vice Mayor
Presiding Officer

MARK FIDENCIO L. AURELIA
Councilor

STANLEY BRIAN R. FORTUGALEZA
Councilor

SEVERINO SALVADOR M. CAPULSO
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FELIPE O. SANTIAGO, JR.
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MA. LUCIANA T. TIZON
Councilor

TEOFILO M. CAGAS
LNMB President

EDILBERT J. BOLTIADOR
SK Federated President

APPROVED:

JOHN T. RAYMOND, JR.
Mayor
Date: OCT 05 2026

Copy for:
- The Honorable Provincial Board, Dumaguete City