



OFFICE OF THE SP SECRETARY
LGU – City of Bayawan
Province of Negros Oriental
(035) 430-0453 (local 1220)
(035)430-0490 (local 1220)
www.bayawancity.gov.ph
www.bayawancitycouncil.com

Form SP030 v.01

Checklist of Requirements for
**REQUEST FOR TEMPORARY ROAD
CLOSURE**

(to be accomplished in 3 sets)

Office: _____

Original Copies of the Following:

- ☐ Endorsement from the Mayor
- ☐ Letter request Letter request
- ☐ Sketch/vicinity map
- ☐ Others

Submitted by: _____
(Signature over Printed Name)

Designation: _____ Date: _____

Reviewed by: _____ Date: _____

Received by: _____ Date: _____

Remarks:

