



**OFFICE OF THE SP SECRETARY**  
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 Province of Negros Oriental  
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 www.bayawancity.gov.ph  
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Form SP025 v.01

**Checklist of Requirements for  
 SUPPLEMENTAL APPROPRIATION  
 (GENERAL FUND)  
 (to be accomplished in 1 copy)**

Office : \_\_\_\_\_

**Original Copies of the Following:**

- Transmittal Letter
- LBP Form No. 8 (Statement of Funding Sources)
- LBP Form No. 9 (Statement of Supplemental Appropriation)

Others:

\_\_\_\_\_  
 \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature over Printed Name)

Designation: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks:

\_\_\_\_\_  
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