



Form SP019 v.01

**Checklist of Requirements for
 Resolution Authorizing the Barangay Captain for
 MEMORANDUM OF AGREEMENT /
 MEMORANDUM OF
 USUFRUCT/UNDERSTANDING/
 CONTRACTS**
 (to be accomplished in 2 sets)

Barangay: _____

Resolution No: _____

Original Copies of the Following:

- Barangay Resolution
- Draft MOA/MOU/Contracts
- Others:

Submitted by: _____ Date: _____
 (Signature over Printed Name)

Designation: _____

Reviewed by: _____ Date: _____

Received by: _____ Date: _____

Remarks:

