



Form SP018 v.01

Checklist of Requirements for
**Resolution Authorizing the Barangay Captain for
 DEED OF DONATION/ SALE**
 (to be accomplished in 2 sets)

Barangay: _____

Resolution No: _____

Original Copies of the Following:

- Barangay Resolution
- Draft Deed of Donation/Sale
- Copy of Certificate of Title/Tax Declaration
- Others:

Submitted by: _____ Date: _____
 (Signature over Printed Name)

Designation: _____

Reviewed by: _____ Date: _____

Received by: _____ Date: _____

Remarks:

