



Form SP003 v.01

## Checklist of Requirements for DROPPING OF MTOP

Name of applicant: \_\_\_\_\_

Route: \_\_\_\_\_

### Original Copies of the Following:

- Dropping fee – CTO
- Original copy of Franchise (MTOP)
- Special Power of Attorney (SPA)  
/Authorization from the owner
- Valid ID (photocopy) of the owner with signature
- Duly accomplished application form

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks:

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